

**GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION**  
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

**REGULAR MEETING**  
**May 8, 2023 – 5:30 p.m.**  
Library/ Jr. Sr. High School

**Unapproved**  
**Minutes**

**REGULAR MEETING** – The meeting was called to order at 5:30 p.m. by Vice President, Tiffany Orcesi, followed by the Pledge of Allegiance.

**MEMBERS PRESENT:** Kelly Milkowich, President; Tiffany Orcesi, Vice President; Natalie Hurley; Albert Romano, Jr.; Kimberly Shuler; Jamie Lee; Jason Reynolds

**OTHERS PRESENT:** Brian Moore, Superintendent; Christine Wheeler, Business Administrator; Lisa Leubner, District Clerk; Leann Hill, Director of Student Services; Amy Scott, Assistant Principal Brownville Glen Park; David Ramie, Principal Jr.-Sr. High School; Joseph Folino, Assistant Principal Jr.-Sr. High School; Joseph Watson, Director of Facilities; William Shepard, Director of Transportation; Faculty, Parents, Students, and Community Members.

**A. APPROVAL OF AGENDA**

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7 – 0.

**B. PRESENTATIONS** – None

**C. PUBLIC COMMENT REQUESTS** – Michelle Peckham commented on the Sports/Athletic Policy

**D. CONSENT AGENDA** A motion for approval of the following items as listed under the CONSENT AGENDA is made by Natalie Hurley, and seconded by Kimberly Shuler, with motion approved 7 – 0.

1. Approval of Minutes as listed:

- April 5, 2023 – Regular Meeting
- April 17, 2023 – Special Meeting
- April 25, 2023 – Special Meeting

2. Approval of Buildings and Grounds Requests as listed:

- BGP restrooms – June 3, 2023 from 5:00 p.m. to 7:30 p.m. – General Brown Weekend Committee – restrooms for parade participants
- JSHS auditorium / Music room / GB room – March 7, 2024 (March 12, 2024 snow date) from 5:00 p.m. to 9:00 p.m. – Jefferson-Lewis BOCES Regional Spelling Bee

3. Approval of Conferences and Workshops as listed:

- Kelly Milkowich – JLSBA Annual Dinner Meeting – May 22, 2023-Lowville, NY
- Tiffany Orcesi – JLSBA Annual Dinner Meeting – May 22, 2023-Lowville, NY
- Natalie Hurley – JLSBA Annual Dinner Meeting – May 22, 2023-Lowville, NY
- Brian Moore – JLSBA Annual Dinner Meeting – May 22, 2023, Lowville, NY

4. Approval of Conferences and Workshops as per *My Learning Plan Report*

5. Approval of Financial Reports – Warrants – March 2023

**E. REGULAR AGENDA**

**Other Discussion and Action Items:**

**Board Member Reports/Staff Member Reports and Presentations**

1. Comments / Information shared by Board Members-None at this time
2. Staff Member Reports

— Mrs. Scott shared that NYS testing was completed on Chromebooks this year for the 1<sup>st</sup> time and it went well. 6<sup>th</sup> grade students were excited to get their cap and gowns pictures and 5<sup>th</sup> graders were excited to visit Starbase on Fort Drum.

— Mr. Shepard and Mr. Watson both commented on being short staffed in their departments.

**Items for Board Information/Discussion**

3. Board Information – 3<sup>rd</sup> Quarter **Marking Period Data** – Jr-Sr High School/Elementary
4. Board Information – As per the GBTA Contract, “If the District has two (2) unused snow days as of April 10<sup>th</sup>, one (1) day will be added to the Memorial Day recess, as long as there is a minimum of one (1) snow day remaining. **Therefore, the District will be closed on May 26, 2023.** Changes to the June calendar include early dismissal June 21 & 22, and no students on June 23, 2023.
5. Board Information – Results of voting held on Tuesday, April 25, 2023 for the **2023-2024 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES**, and the election of members to the Jefferson-Lewis BOCES Board of Education:

Approval of the 2023-2024 Administrative Budget	Voting Yes: 17 / Voting No: 0
Members elected to serve three year terms of office to commence July 1, 2023:	
— Mrs. Alice Draper	Votes received - 17
— Mr. Peter Monaco	Votes received – 17
— Mrs. Grace H. Rice	Votes received – 17
Member elected to serve the two year term of office effective immediately and concluding June 30, 2025:	
— Mr. Stephen Dreizler	Votes received – 16
6. Board Information – Preliminary tenure appointment recommendations are being made, with Board approval scheduled for the June 12, 2023 meeting. At that time the Board of Education will celebrate with those being awarded tenure, as well as family members who will be invited to share in the achievements of our faculty members. We will adjourn to the lobby to share refreshments and celebration.
7. Board Information – NYSSBA Board Excellence Awards presented to **Natalie Hurley** and **Tiffany Orcesi** for participation in NYSSBA leadership development opportunities.

**Items for Board Discussion / Action**

8. Board Action – Policy Adoption
  - 4<sup>th</sup> Reading/Adoption – **Policy #8110 (as revised) – Curriculum Development, Resources, and Evaluation**
  - 4<sup>th</sup> Reading/Adoption – **Policy #8320 (as revised) – Textbooks, Library Materials, and other Instructional Materials**
  - 4<sup>th</sup> Reading/Adoption – **Policy #8330 (as revised) – Objection to Instructional Materials and Controversial Issues**Motion for approval by Jamie Lee, seconded by Jason Reynolds, with motion approved 7 – 0.
9. Board Action - Approval is requested to accept a donation from **Community Bank, N.A. of \$4,000** in support of “A Book in Every Hand” initiative and **\$1,000** in support of the District Back Pack Program. Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7 – 0.
10. Board Action – Approval of the following resolution: **Multi-Year Request for Telecommunications Broadband Service**

**WHEREAS**, the Board of Education of the General Brown Central School District desires to enter into a 3 year contract with the Madison-Oneida BOCES in order for the Mohawk Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being Broadband Telecommunications as defined on the attached sheet(s).

**NOW, THEREFORE, it is RESOLVED**, that the Board of Education of the General Brown Central School District agrees to enter into a contract with the Madison-Oneida BOCES through the provision of said services to the District not to exceed \$454.00 monthly (Jr/Sr High School, Brownville Elementary, Dexter Elementary), plus any one time vendor installation costs, subject to the approval of the Commissioner of Education, for a period of 3 years, beginning on or about July 1, 2023, and ending on or about June 30, 2026.

CERTIFICATION

It is hereby certified that the above motion was approved by the General Brown Central School District Board of Cooperative Education at its meeting, duly noticed, held on

\_\_\_\_\_.

Date \_\_\_\_\_, 2023 \_\_\_\_\_

Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 7 – 0.

- 11. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve a contractual agreement with **Dr. Shari Hogan** as the School Physician for the 2023-2024 school year not to exceed \$12,000/year.

Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 7 – 0.

- 12. Board Action – Approval is requested to **excess the attached equipment listing** as surplus / obsolete / unusable as per Board of Education Policy #5250.

Motion for approval by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 7 – 0.

- 13. Board Action – Approval is requested for the **Committee on Special Education Reports**.

Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 7 – 0.

**F. ITEMS FOR BOARD ACTION – PERSONNEL**

- 14. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby takes action to approve the requested correction to the Tenure expiration date as follows:

**Lindsey Heath** – Original temporary appointment date as a **School Social Worker** was effective February 10, 2022. Provisional certification as a School Social Worker was issued effective September 2, 2022. The District has determined that Ms. Heath should be re-appointed to a probationary appointment with a retroactive date of September 2, 2022. Ms. Heath’s anticipated tenure date is set for September 2, 2026.

Motion for approval by Jamie Lee, seconded by Kimberly Shuler, with motion approved 7 – 0.

- 15. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, approval is requested for a **Class/Club Advisor for the 2022-2023** school year.

- Robotics League – **Dustin Newvine/Anthony Augliano**

Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7 – 0.

**G. ITEMS FOR BOARD ACTION – PERSONNEL continued**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools a motion is requested for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Tiffany Orcesi, seconded by Jason Reynolds, with motion approved 7 – 0.

- 16. Board Action – Retirements: None

- 17. Board Action – Resignations:

Name	Position	Effective Date
Thomas C. Manos, Jr.	Cleaner	06/02/2023

- 18. Board Action – Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if appl.)	Effective Date
Stacy K. Little	School Counselor	\$58,615 annually Step 9 (M+39)	Term appt: in the area of School Counselor effective July 17, 2023 to July 17, 2024. Ms. Little is filling a vacancy created by the retirement of Bridget Grimm.	07/17/2023
Robert J. Pickeral	Substitute Teacher	\$100 per day	n/a	05/09/2023

<b>Brenda L. Furchak</b>	Substitute Teacher Substitute Teacher Aide	\$100 per day \$14.20 per hour	n/a	<b>05/09/2023</b>
<b>Christopher M. Snider</b>	Cleaner	Unchanged	Permanent appointment	<b>05/24/2023</b>
<b>Marina M. Spadaccini</b>	Teacher Aide	Unchanged	Permanent appointment	<b>05/10/2023</b>
<b>Stacy R. Doldo</b>	Elementary Teacher	\$71,215 annually Step 17 (M+60)	3 year Probationary Appt. in the area of Elementary Education effective September 1, 2023 to September 1, 2026. Ms. Doldo is filling a library vacancy created by the retirement of Nancy Hardwick.	<b>09/01/2023</b>
<b>Molly S. Bryant</b>	English Teacher	\$65,415 annually Step 15 (M+9)	Term appt: in the area of English 7-12 effective September 1, 2023 to September 1, 2024. Ms. Bryant is filling a vacancy created by the retirement of Michelle Lamon.	<b>09/1/2023</b>
<b>Amy A. Scott</b>	Principal	\$90,905 annually	Continuing Probationary Appt. as School District Administrator. Ms. Scott's anticipated tenure date remains July 1, 2026. Ms. Scott is filling the principal vacancy at Brownville-Glen Park Elem.	<b>07/01/2023</b>

**H. ITEMS FOR BOARD ACTION – PERSONNEL continued – Coaching Appointments**

19. Board Action – In the event that the season is shortened, stipends will be prorated in proportion to the actual duration of service.

A motion for approval of the following coaching appointments, with *effective dates* as listed, is made by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 7 – 0.

**PAID** Coaching Appointments:

Name	Sport / Season Winter/Spring 2022-2023	Coaching Certification	Effective Date
<b>Monica Makuch</b>	Modified – Softball Assistant ^changed from Unpaid to Paid	Temporary Coaching License	<b>04/03/2023</b>

**UNPAID** Coaching Appointments: None

**Coaches possess the following [as mandated by NYSED]:**

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] \*

Non-Teaching Temporary or Professional Coaching License and/or 2<sup>nd</sup> -4<sup>th</sup> Renewal as required: Child Abuse/School Violence/ DASA/ First Aid CPR/Concussion Workshop/ Philosophies & Principals/Theories and Techniques [sport specific] /Health Sciences/Fingerprint Clearance \*\*\*\*

**I. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

20. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Stacy K. Little** – School Counselor
- **Robert J. Pickeral** – Substitute Teacher
- **Stacy R. Doldo** – Elementary Teacher
- **Brenda L. Furchak** – Substitute Teacher
- **Molly S. Bryant** – English Teacher

Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 7 – 0.

**J. SUPERINTENDENT REPORTS**

21. Superintendent Moore commented that summer school instructional planning is going well. He shared that the recent Art and Science shows were a big success.

**K. CORRESPONDENCE LOG**

22. Correspondence Log

**L. FUTURE AGENDA ITEMS**

23. K-6 ELA Presentation – June 12, 2023

**M. ITEMS FOR NEXT MEETING**

24. **Tuesday – May 16, 2023 - Annual Budget Vote/Election** will be held in the gymnasium of the Jr.-Sr. High School – Noon-8 PM

25. **Monday – June 12, 2023 – Regular Meeting** will begin at 5:30 p.m. in the General Brown Room of the Jr.-Sr. High School.

**N. MOTION FOR ADJOURNMENT for Annual Meeting / Budget Hearing at 6:00 p.m.**

26. A motion was requested to adjourn the regular meeting to begin the Annual Meeting. The regular meeting will reconvene immediately following the Budget Hearing.

Motion for adjournment by Natalie Hurley, seconded by Albert Romano, with motion approved 7 – 0. Time 5:59 p.m.

**O. 28. A motion was requested to reconvene the regular meeting.**

Motion for approval by Tiffany Orcesi, seconded by Kimberly Shuler, with motion approved 7 – 0. Time 6:27 p.m.

**P. PROPOSED EXECUTIVE SESSION**

29. **A motion is requested to enter executive session** for the discussion of the performance history of nine individuals.

Motion for approval by Kimberly Shuler, seconded by Jason Reynolds, with motion approved 7 – 0. Time 6:31 p.m.

— Mrs. Leubner was excused from the meeting at 6:31 p.m. The following motions were provided by Superintendent Moore.

30. **RETURN TO OPEN SESSION**

**A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Natalie Hurley, seconded by Kimberly Shuler, with motion approved 7 – 0. Time 6:51 p.m.

31. **MOTION FOR ADJOURNMENT**

**There being no further business or discussion**, a motion is requested to adjourn the regular meeting.

Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 7 - 0 Time 6:52 p.m.

Respectfully submitted,

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Lisa Leubner, District Clerk

\*Supporting documents may be found in supplemental file dated May 8, 2023.